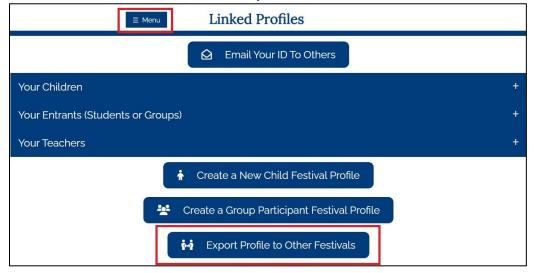
Exporting Your Profile to Provincials

(Entrants, parents, and teachers will all have to export their profile from our Festival, OR set up new profiles in the Provincial system.)

- 1. Go to https://www.musicfestivalsuite.com/cgi-bin/accprof.cgi?evdmn=gckfm
- 2. Log-in using your ENT# and Password
- 3. Go to 'Menu'
- 4. Click on 'Linked Profiles'



5. In the 'Linked Profiles' Screen, click on 'Export Profile to Other Festivals'



6. Select 'OMFA Provincial Finals' from the list.

Music	Kindersley and District Music Festival Kiwanis Lloydminster and District Music Festival Kiwanis Music Festival of St. John's Lacombe and District Performing Arts Festival Leduc Rotary Music Festival Lethbridge and District Music and Speech Arts Festival Meadow Lake and District Music Festival Medicine Hat Rotary Music Festival New Brunswick Competitive Festival of Music
Have you created profiles with multiple	North Peace Performing Arts Festival
We can I Submit a Support Ticket in your Support section sa	Prince Albert Music Festival Regina Music Festival Rosetown and District Music Festival
Which Festival would you like to export your profile to?	Saskatoon Music Festival Select One c. Al Fights Reserved.

7. You will then see the following screen.

E Menu Linked Profiles		
Profile Exported to OMFA Provincial Finals. Use the section below to switch to that exported profile.		
🛆 Email Your ID To Others		
Your Children	+	
Your Entrants (Students or Groups)	+	
Your Teachers	+	
Profiles in Other Festivals	-	
OMFA Provincial Finals -		
Profile ID: ENToo184 • Open Profile (This will log you out of your own profile)		

- 8. Note your new ENT# and then click the 'Open Profile' button. It will take you to your profile in OMFA's registration system. In the future, you will be able to directly log into your new OMFA profile using your new OMFA ENT# and your old password at: <u>http://omfa.musicfestivalsuite.com/</u>
- 9. Check the 'Photo Release' button and then click the 'Submit Response' button. You will then be at your new OMFA profile screen.
- 10. STUDENTS: Your teacher and parent must export their profiles before you will be able to export your profile. The system will automatically track your linked profiles across the system.
- **11.** Click the **'Edit Profile'** button and **add our Festival's number to your teachers' list**, **ENTO0203**. (*Teacher numbers must be separated by a comma, NO spaces.*)

* Postal Code	N4K 5P7
	Identify as First Nations, Métis or Inuit
0	Identify as a New Canadian (within the last 5 years)
Your status as either First Nations, Métis, Inuit, or New Canadian may be used by your local festival when applying for various sponsorships or grants. You are encourage to, but not required to divulge your status.	
* Teacher ID(s)	ENT00001,ENT00203
Multiple Teacher	IDs must be separated by commas, no spaces.
* Rirthdato	

Please read the instructions for registering in Provincials at: https://omfa.ca/registration/

The registration deadline for Provincials is May 30, 2022, at 9 p.m. but do <u>NOT</u> leave things until the last minute! You can start your registration any time.